

REQUEST FOR PROPOSAL
Theater Mission Command Contract II (TMCC II)

This is a Request for Proposal (RFP) using the GSA Alliant Contract under FAR subpart 16.505 (Ordering). The Offerors agree to and are bound by all instructions, procedures and rules of this RFP.

An attached file contains the Task Order Performance Work Statement (PWS) requirements for the Theater Mission Command Contract (TMCC) II for Headquarters United States Army Europe (USAREUR). Carefully review the instructions included herein and respond with a proposal.

The Government intends to award a Cost-Plus-Fixed-Fee (CPFF) type task order based on the work described in the PWS.

The Government's intent is to evaluate the submitted proposals (see instructions) against the criteria set forth below and then determine which proposal represents the best value that meets the requirement, considering cost and other factors (tradeoffs). The Government reserves the exclusive right to make this determination of the best value and may award the task order to other than the lowest cost proposal if it is determined that the additional costs are justified in return for the technical superiority of the higher cost proposal. The Government anticipates selecting an awardee and issuing a task order award based on initial proposals received; therefore, Offerors are cautioned to submit their best cost and technical proposal upfront.

Reminder: Since the Offeror's proposals are being submitted under the GSA Alliant Contract, the Government is not obligated to determine a competitive range, conduct discussions with all offerors, solicit final revised proposals, and use other techniques associated with FAR part 15, unless determined necessary by the Government.

Pre-Proposal Conference: The Government intends to conduct a pre-proposal conference call on **Monday, October 5, 2015 at 9:00 AM Eastern Time** to allow the Offerors the opportunity to hear the Government's explanation of the RFP Instructions and RFP Attachments.. This Pre-Proposal Conference call will not be an opportunity to ask questions of the requiring activity regarding this solicitation. The Government intends to address only clarifying questions pertaining to the information presented during the Pre-Proposal Conference. While not mandatory, information presented during this conference call may be valuable to potential Offerors and will not be provided by other means. Offerors who choose not to participate do so at their own risk.

If you plan to attend this Pre-proposal Conference call, please email Thomas.McCarthy@gsa.gov by **Friday, October 2, 2015.**

The meeting will be held via Adobe Connect. Instructions for accessing the meeting are below:

Audio Conference Details:

Participant Code: (b) (6)

Conference Number(s):

US (Toll): (b) (6)

US (Toll Free): (b) (6)

To join the meeting:

[https://\(b\) \(6\)](https://(b) (6))

If you have never attended an Adobe Connect meeting before:

Test your connection:

[https://\(b\) \(6\)](https://(b) (6))

Get a quick overview: (b) (6)

(b) (6) the Adobe logo, Acrobat and Adobe Connect are either registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries.

Questions: To facilitate a timely award, all questions regarding this requirement shall be submitted in writing via email on or before **Tuesday, October 13, 2015 at 5:00 PM Eastern Time** to the GSA Contract Specialist and GSA Project Manager at:
Thomas.McCarthy@gsa.gov
Michael.Baumann@gsa.gov

Proposal Due Date/Time: Proposals are due on or before **Friday, October 30, 2015 at 5:00PM Eastern Time.**

Timeliness will be governed by whether or not the proposal submission is received in the GSA IT Solutions Shop (ITSS) System by the established due date/time. Proposals that are late will not be considered.

SUBMITTAL INSTRUCTIONS:

The proposal shall be broken into separate volumes consisting of the following

- A. Volume 1 - Written Technical Proposal
- B. Volume 2 – Written Cost Proposal
- C. Volume 3 – Basis of Estimate

(1) GSA ITSS SUBMISSION: All proposals must be submitted via GSA's IT-Solutions Shop (ITSS) at <http://it-solutions.gsa.gov> by the date and time established date. (See page 11 number 8 for subcontractor proposal submission instructions).

(2) HARDCOPY SUBMISSION: In addition, the Government requires a hard copy of your written proposal to be submitted to the address listed below by the established due date/time:

- A. Volume 1 – Written Technical Proposal
 - One (1) original, bound
 - Ten (10) bound, copies
- B. Volume 2 – Written Cost Proposal
 - One (1) original, bound sanitized Cost Proposal
- C. Volume 3- Basis of Estimate
 - One (1) original, bound sanitized **Basis of Estimate**

GSA Contracting Office Address:

GSA Federal Acquisition Service (FAS), Mid-Atlantic Region
100 S Independence Mall West
Philadelphia, PA 19106-2320
Attn: Katrina Lloyd, Contracting Officer

Note: We cannot accept physical delivery of written proposals before October 19, 2015.

EVALUATION CRITERIA AND INSTRUCTIONS

RFP ATTACHMENTS:

The following attachments are included with this RFP. These attachments are not counted towards the page limits:

- (1) Instructions For Oral Presentations (RFP Attachment 1)
- (2) Staffing Template (RFP Attachment 2 - provided as a separate Excel file)
- (3) Cost Proposal Template (RFP Attachment 3 - provided as a separate Excel file)
- (4) Representation (RFP Attachment 4)
- (5) Organizational Conflict Of Interest (OCI) Certification (RFP Attachment 5)

Note: Volume 1 and Volume 2 of your offer should include the following legend on each page:

"Source Selection Information - See FAR 2.101 and 3.104"

VOLUME 1- TECHNICAL PROPOSAL REQUIREMENTS

EVALUATION CRITERIA AND INSTRUCTIONS

The Technical Factors are listed below in descending order of importance, and Management Approach and Staffing is of equal importance. The Technical Factors when combined are

considered to be more important than cost. However, cost rises in importance when technical merit among the proposals becomes more equal.

Page Limitations: The technical **proposal** shall not exceed 60 pages, 8 ½" x 11" in size [Note: 1 page equals 1 side of the paper].

The Staffing Matrix will not be counted in the page limits. The Staffing Matrix shall not exceed 11" x 17" in size; however, a page size of 8 ½" x 11" is also acceptable. Front matter (e.g. cover page and table of contents, etc.) are excluded from the page limitations.

Font size: Use an 11-point font or larger. The Government will allow 8 point font for charts graphics and tables. It is the Contractor's responsibility to ensure that the charts, tables and graphics are easily readable by the Government.

Assumptions: State assumptions (if any) within the technical factor(s) to which they pertain. Offerors are advised that any assumption that takes exception to the terms and conditions of the task order may eliminate the Offeror from further consideration.

Descending Order of Importance:

- Factor 1 - Technical Approach
- Factor 2 - Management Approach and Factor 3 – Staffing are of equal importance. They are considered more important than Transition-In and Corporate Experience/Past Performance
- Factor 4 - Transition-In
- Factor 5 - Corporate Experience/Past Performance

TECHNICAL FACTORS:

1. TECHNICAL APPROACH (Written and Oral)

The Offeror shall present a written technical approach which addresses the following:

- a. Describes your technical approach for each specific mission area defined in PWS 4.0 and 6.0.
- b. Describes your Service Management framework and explains how you will tailor it to deliver the services described in the PWS.
- c. Presents your systems engineering and information assurance methodologies and explains how it will enable you to support the requirements described in the PWS.
- d. Describes your approach to operations and maintenance to supporting systems, networks, and software applications articulated in the PWS.

The Government will evaluate the written and oral information presented for this factor as a whole.

2. MANAGEMENT APPROACH (Written and Oral)

The Offeror shall present a written management approach which addresses the following:

- a. Explains your Management Framework for supporting this Task Order.
- b. Describes your systems for internal governance and risk management and how they will be applied to this task order.
- c. Describes your quality assurance plan and how you will integrate it into performing the work required on this task order.
- d. Describes the reasons for selecting your proposed subcontracting/teaming partners and how you will manage these relationships.
- e. Describes your approach to ensuring quality control for travel and overtime requests to support mission requirements.

The Government will evaluate the written and oral information presented for this factor as a whole.

3. **STAFFING (Written and Oral)**

Note: The staffing matrix and will not count in the page limitation.

The Offeror shall provide a written staffing plan which:

- a. Presents all proposed Base Year plus all Option Years staffing positions for the mandatory and optional services under PWS 4.0 and 6.0. Submit the staffing matrix in an editable Microsoft Excel file using “**RFP Attachment 2 - Staffing Template**,” which:
 - (1) Shows all mandatory and optional base year plus all option years positions by labor category and functional role for each mission
 - (2) Identifies all proposed key personnel (*see PWS Section 10.1*) and technical leads with an “x” in the column labeled “Key/Leads”
 - (3) Shows geographic location (city, country)
 - (4) Lists the 8570 Category and Computing Environment Certifications by position
 - (5) Shows the Security Clearance levels for proposed positions
 - (6) Lists the estimated number of hours for each proposed position (NOTE: The standard labor year for 1 full-time equivalent is defined as 1,880 hours on this task order)
 - (7) Calculates subtotals, segregated by the CLINs/subCLINs delineated in the template
 - (8) Calculates total hours
- b. Presents the rationale for your proposed labor mix in a staffing narrative. Within this narrative, the Offeror shall:
 - (1) Present your organizational structure and how your staff will be applied to accomplish the work using the positions aligned to each site.

(2) Describe your rationale behind the selection of the individuals proposed for the following positions. In addition, explain each individual's relevant qualifications and experience on an information technology (IT) contract of similar complexity:

- Program Manager
- G3 MCSD Site Lead
- G2 Site Lead
- CoS OPM IACS Site Lead
- CoS KM Site Lead
- G6 Cybersecurity Site Lead
- G6 HSD Site Lead
- JMRC S6 Site Lead

(Note: It is incumbent on Offerors to ensure clarity of information presented. As such positions should be labeled consistently with information presented in the staffing matrix and organizational chart. Please do not submit resumes as they will not be evaluated by the Government.)

(Note 2: This RFP requirement does not directly correlate to PWS Section 10.1, Key Personnel.)

- (3) Describe how you will maintain staff currency in technical skills necessary across the task order duration.
- (4) Describe how you will ensure a stable, qualified overseas workforce across the task order duration.

The Government will evaluate the staffing matrix in conjunction with the corresponding staffing narrative and oral information presented for this factor as a whole.

Offerors are cautioned that if selected for award, their successful staffing plan will be incorporated into the task order and be used to set the minimum standard for acceptable staffing under this task order.

4. **TRANSITION-IN (Written)**

The Offeror shall provide a written transition-in plan that:

- a. Describes your overall approach to executing a smooth transition-in.
- b. Describes your transition-in schedule showing, at a minimum, transition activities and milestones.
- c. Describes how you will ramp up staff and accomplish the transition without disruption to ongoing mission activities.
- d. Describe how your team will be integrated into the task order during the transition-in period.

NOTE: If you are the chosen awardee, your transition plan will be incorporated in to the task order upon award. Therefore, the chosen awardee will be required to perform transition-in activities in accordance with their transition-in plan.

5. **CORPORATE EXPERIENCE/PAST PERFORMANCE (Written)**

The Offeror shall provide a written narrative which:

- a. Describes your corporate experience managing an IT contract in the past 5 years that required placement of personnel overseas and included at least 40 or more persons distributed geographically across multiple locations.
- b. Describes two past performance examples, each valued at greater than \$10M per year, demonstrating past experience providing enterprise IT services similar to those provided under this PWS.

(1) Past performance examples shall have been performed within the past 5 years.

(2) The place of performance for at least one of the examples must be OCONUS.

(3) Past Performance examples shall have been performed for a State or Federal Government Agency.

(4) Each past performance example shall be presented in a chart similar to the format provided below. The following information should be provided to allow the Government to verify the past performance information:

Past Performance Example	
Agency Name:	Technical Point of Contact: <ul style="list-style-type: none">• Full Name:• Position Title:• Phone No.:• Email:
Project Title:	
Contract No. or Task Order No.:	Contracting Point of Contact: <ul style="list-style-type: none">• Full Name:• Position Title:• Phone No.:• Email:
Period of Performance:	
Funded Value (Annual):	

Description of work performed: (For clarity, acronyms should be spelled out on first use)

The Government will evaluate the quality, timeliness, and customer's satisfaction for the identified past performance examples. In evaluating the past performance example, the Government reserves the right to use data obtained from other sources as well as that provided in the proposal. This includes information contained in the Past Performance Information Retrieval System (PPIRS) or the **Contractor Performance Assessment Reporting System (CPARS)**. As part of this evaluation, the Government may consider the number, type, and severity of any quality, delivery or cost problems experienced in performing the work, the corrective action taken, and the effectiveness of the corrective action.

Note: The offerors are cautioned that it is exclusively the offeror's responsibility to ensure that information provided is accurate and complete for all points of contact listed. Further, the offerors are responsible for ensuring references will willingly participate in the Government's attempts to verify information provided in the proposal. The Government is not responsible for the inability to contact the offeror's references due to inaccurate contact information or uncooperative references.

VOLUME 2
COST PROPOSAL REQUIREMENTS

The Offeror shall include a cover letter with the cost proposal. The letter shall include:

- a. Offeror's DCAA and/or DCMA points of contact to include: name, phone number, email address.
- b. Statement that the proposal is valid for at least 120 days from the closing date of the RFP.
- c. Name and DUNS number of any subcontractors anticipated to work under the task order. Subcontractor's DCAA and/or DCMA points of contact to include: name, phone number, email address.

PAGE LIMITATION: There is no page limitation established for the Cost Proposal.

TEMPLATE: The Offeror shall complete the **"Cost Proposal Template"** RFP Attachment 3 to the RFP. Failure to complete the **"Cost Proposal Template"** RFP Attachment 3 may result in the proposal being removed from further consideration for award. Offerors are required to provide the following copies of RFP Attachment 3 Cost Proposal Template:

- One (1) sanitized copy (Read Only)
- One (1) sanitized copy (Editable)
- One (1) unsanitized copy (Read Only)
- One (1) unsanitized copy (Editable)

COST ASSUMPTIONS: For Cost Proposal purposes, Offerors are advised to:

- a. Propose a level of effort, with a basis of estimate, based on the mandatory and optional services described in PWS Section 6 - Site Specific Mandatory Requirements and PWS Section 4 – Program Management.
- b. Propose a level of effort for all out-years based on the assumption that Option Year 1 thru 4 mandatory and optional services will be the same scope as the Base Year mandatory services required under PWS Section 6 - Site Specific Mandatory Requirements and PWS Section 4 – Program Management.

A. COST PROPOSAL TEMPLATE (RFP Attachment 3) INSTRUCTIONS:

1. Offerors shall submit a cost proposal consistent with the Offeror's Alliant contract. The cost proposal shall include supporting information for each cost element consistent with the Offeror's cost accounting system, provisional billing rates, and forward pricing rate agreements, including but not limited to the following:
 - a) direct labor (based on Alliant Contract labor categories)
 - b) fringe benefits
 - c) overhead
 - d) general and administrative (G&A) expenses
 - e) material handling rates
 - f) facilities capital cost of money
 - g) ODCs,

h) fixed fee

2. The Cost Proposal shall include a complete and detailed cost breakdown using the format of the attached Microsoft Excel spreadsheet titled “**Cost Proposal Template**,” (RFP Attachment 3) with all supporting information for each CLIN (covering the Base Period and all four (4) Option Years).
3. Both “sanitized” and “unsanitized” cost proposals are required as follows:
 - a) Sanitized - The sanitized cost proposal shall consist of estimated loaded costs only by Alliant labor category. No indirect rates and fees shall be disclosed on the sanitized copy.
 - b) Unsanitized - The unsanitized cost proposal shall be an Excel compatible format, fully editable, disclosing all formulas and calculations of the proposed estimated total cost plus fixed fee. The purpose of this copy is for detailed cost analysis including confirmation, verification, and validation of total cost proposed.
4. Missing or incomplete cost data may result in the proposal no longer being considered. Supporting information shall be sufficiently detailed to allow the Government to perform required cost realism analysis. Sufficiently detailed information includes compliance of proposed direct labor to Offeror’s approved cost proposal methodologies, if applicable, and clear mapping of the proposed direct labor to Offeror’s Alliant contract labor categories. Such details are essential to allow the Government to review proposed costs for realism analysis. Failure to provide adequate supporting details may result in the proposal being removed from further consideration for award.
5. Offerors shall include within their proposal a copy of their most recent DCAA/DCMA rate approval or provisional rate approval letter in support of all indirect rates utilized within their proposal.

If the offeror is currently being audited, or has been audited, by the Defense Contract Audit Agency (DCAA), the offeror shall submit the name and location of the assigned DCAA office. As part of full disclosure, all Offerors shall disclose any and all issues in discussion/audit which may have future impact on rates and costs.

Additionally, the Offeror shall provide evidence of an approved purchasing system, estimating system, and accounting system. Offerors shall also provide the name, phone number, and email of their cognizant DCAA Auditor and DCMA Administrative Contracting Officer.
6. Offerors shall clearly explain the application methodology for all indirect rates. These rates will be used in the evaluation when calculating the Offeror’s total cost. Offerors are advised that they will not be permitted to apply a burden rate of any kind to travel, tools or ODC costs after award, except to the extent that application of such burden is consistent with their CAS Disclosure Statement, proposal practices, and the most current Defense Contract Audit Agency (DCAA)/ Defense Contract Management Activity (DCMA) recommendations.

Cost Accounting Standards (CAS) are applicable in this procurement. Offerors shall propose in accordance with approved disclosure statement and established practices.

7. The Offeror shall ensure that the cost proposal is consistent with the technical proposal in all respects since the cost proposal will be used during the cost realism assessment, and as an aid to determine the Offeror's understanding of the technical requirements. The cost proposal shall include all elements of cost and other cost information as considered appropriate to support the Offeror's proposal. The information in the cost proposal will also be shared with the technical evaluation team for consideration in evaluating the Offeror's understanding of the technical requirements, capability to successfully perform the work, and realism of the proposal when considered as a whole (technical and cost). *For example: the Offeror's proposed labor rates, fringe, and allowances should correspond directly with the information presented on staffing in your technical proposal.* Discrepancies may be viewed as a lack of understanding and may result in the proposal being downgraded or removed from further consideration for award.
8. Subcontractor Supporting Documentation: Offerors shall provide supporting cost documentation for all proposed subcontractors by the closing date and time, to include the proposed type of subcontract and justification of subcontract type. DCAA/DCMA contact information and relevant cost/pricing data should be provided for all subcontractors in the same level of detail as the prime. Please utilize same templates. Failure to provide complete supporting documentation may result in the proposal being removed from further consideration for award.

Subcontractors **shall** submit proprietary data directly to the Contracting Officer or through the Prime Offeror in a separate, sealed envelope, clearly identifying the Prime Offeror for which the package supports. Failure to receive separately submitted subcontractor cost proposals in a timely manner may result in the Government determining the prime contractor proposal package is non-responsive to solicitation requirements. If multiple level-1 subcontractors, each subcontractor's cost information shall compose a separate section within the cost proposal. Full Cost Accounting Standard compliance requirements flow down to all subcontractors.

9. The cost proposal shall include all elements of cost and other cost information as considered appropriate to support the Offeror's proposal. Failure to provide complete supporting documentation may result in the proposal being removed from further consideration for award. The cost and pricing information shall be completed in accordance with the following:
 - a. Separate cost and pricing information shall be submitted for each CLIN and performance period specified in the Template.
 - b. For Labor, include labor categories, labor rates, hours and indirect rates and fee used in developing the cost proposal. The supporting documentation shall enable the

Government to readily verify labor categories, labor rates, trace all direct and indirect cost elements, cost of money, fee escalation, and any other factors utilized in the Offeror's proposal

- c. Staffing Related ODCs are detailed in the LOGISTICS ANNEXES for European Theater and Austere Locations which are provided as PWS Appendices B and C. The Offeror's proposed staffing-related benefits package will be incorporated into the resultant Task Order award. The ODCs shall flow down to the subcontractor level. Fee shall not be applied to any costs under this CLIN. The supporting documentation shall enable the Government to readily verify the ODCs, trace the indirect rates and any other factors utilized in the Offeror's proposal.
- d. For travel, include the pre-populated dollar amounts as shown in the Travel CLIN of the Cost Proposal Template. This pre-populated amount shall be **exclusive** of applicable loadings. Fee shall not be applied to any of these costs.
- e. For tools, include the pre-populated dollar amount as shown in the Tools CLIN of the Cost Proposal Template. This pre-populated amount shall be inclusive of applicable loadings. Fee shall not be applied to any of these costs.
- f. For subcontractors, include labor categories, labor rates and hours, indirect rates, staffing related ODC, travel charges, and "other direct costs" used in developing the cost breakdown. The supporting data for "other direct costs" shall include an itemization of those costs and an explanation and justification for each cost so itemized. Offerors may propose one aggregate amount in the proposal submission for ODC and travel, but a separate supplemental and explanatory schedule must be included, providing detail. The supporting documentation shall enable the Government to readily verify labor rates, trace all direct and indirect cost elements, cost of money, escalation, and any other factors utilized in the Offeror's proposal.
- g. Offerors shall propose a fixed fee in their proposal, calculated against all labor costs only.
- h. During performance, only costs for items that were clearly identified within the cost proposal will be allowable and reimbursable under the Task Order. Any other costs items will not be allowable.

Note: Overseas Logistics Package defined in the LOGISTICS ANNEXES shall flow down to all subcontractors/teaming partners.

B. PROPOSAL EVALUATION

1. Costs will be evaluated on the basis of cost realism. Cost realism pertains to the Offeror's ability to project costs which are realistic and which indicate that the Offeror understands the nature and scope of work to be performed.
2. Labor will be evaluated on the basis of 100% straight time.
3. Uncompensated overtime and uncompensated overtime rates will not be used in the evaluation. For evaluation purposes, a full man year of effort equates to 1880 hours with the exception of work performed in Kosovo where a full man year of effort equates to 3120 hours. The method of evaluation used by the contracting officer is solely within the discretion of the contracting officer.

Fixed Fee for Government Directed Overtime shall only be billed for against the exercised portion of the Not To Exceed value post award.

Evaluation of personnel compensation will be part of the cost realism evaluation. Unrealistic rates, as determined by the Contracting Officer, may also be considered in risk assessment and the Offeror's overall proposal may be downgraded.

4. For the purpose of preparing a cost proposal, the Offeror shall assume a base year (inclusive of a Transition Period) and four (4), one-year option periods as follows:
 - Base Year: 01 February 2016 through 31 January 2017; *Note: It is anticipated that the Transition Period will be from 01 February 2016 – 05 April 2016.*
 - Option Year 1: 01 February 2017 through 31 January 2018
 - Option Year 2: 01 February 2018 through 31 January 2019
 - Option Year 3: 01 February 2019 through 31 January 2020
 - Option Year4: 01 February 2020 through 31 January 2021
5. The Government may decide not to evaluate the technical proposal of an offeror whose total evaluated price is higher than the total evaluated price of another proposal rated acceptable or higher and the Contracting Officer determines that any possible technical superiority of the Offeror's proposal would not warrant the price premium of the Offeror's proposal and, therefore, the Offeror's proposal could not be the best value.
6. The Government may determine that a proposal is unacceptable if the costs proposed are materially unbalanced between line items or sub line items. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items is significantly overstated or understated as indicated by the application of cost or price analysis techniques. A proposal may be rejected if the Contracting Officer determines that the lack of balance poses an unacceptable risk to the Government.

7. For proposal purposes, the following ratios are applicable to On-site (Government facility) and Off-site (Contractor facility) labor performance are established for all labor categories for performance of the optional work described in PWS Section 6.OPT - OPTIONAL SUPPORT SERVICES :

GOVT SITE
100%

CONTRACTOR SITE
0%

VOLUME 3 BASIS OF ESTIMATE

1. The Offeror shall submit a Basis of Estimate (BoE) that explains the rationale for proposed costs and that contains a level of detail sufficient to fully support the review of the proposal. The BOE shall discuss the methodology used to prepare the cost proposal.

As a minimum, the BoE shall address:

- a. **Assumptions:** Discuss any assumptions made when formulating proposed costs, which were not included elsewhere. Provide sufficient detail to fully justify those assumptions, including any history that contributes to the belief in the correctness of those assumptions.
- b. **Historical Data or Benchmarks:** Explain any historical data or benchmarks that were used in formulating your proposal. This may include customary commercial standards, industry benchmarks, or best practices. Explain any variances or adjustments made from such historical reference points or benchmarks.
- c. **Labor:** Describe the rationale for the labor mix, labor rates, estimated hours, and specific labor categories being proposed to support this requirement, including the proposed fixed fee.
- d. **Allowances:** Discuss rationale for any logistics support not identified in the LOGISTICS ANNEXES and the amounts used to determine the size of the allowance. Discuss the rationale for the percentages used for the relocation and repatriation in each year of performance. Note: the total percentage utilized cannot exceed 100% over the life of the Task Order. An sample scenario illustrating a hypothetical situation is included in the template.

Instructions for Interview-style Oral Presentations

Schedule and Agenda

Contractor Arrival and Acclamation	Approximately 20 minutes
Introductions	Approximately 10 minutes
Contractor Orals	2 hours maximum plus a 10 minute break
Clarifying Q&A Session (only if necessary)	1 hour maximum

Rules:

The interview-style oral presentations consists of an initial question and answer session on the oral technical factors listed in the RFP and a follow-up clarification session (if necessary) to be called by the Government. The interview-style oral presentations do not and will not constitute discussions or negotiations as defined by FAR Part 15. The Government is not obligated to determine a competitive range, conduct discussions, and solicit or allow revised proposals.

Note: Since this is an interview-style oral presentation, Offerors shall not bring or present slides, graphs, charts or other written presentation materials; and the Government will not accept nor receive contractor handouts.

Oral Presentation (Two Parts):

Part One: During Part One, the Offeror's oral presentation will consist of answering the Government's core questions on the oral technical factors identified in Volume 1 – Technical Proposal section of the RFP. While the oral technical factors are identified in the RFP, the core questions are not. All Offerors will be asked the same set of core questions. Part One of the oral presentation is limited to a maximum of 2 hours. A session may go shorter than the maximum allotted time, but not exceed the 2 hours time limit. A 10-minute break will not be counted in the time limit. The GSA Contracting Officer will strictly enforce this time limit on all Offerors and will terminate the oral session if the time limit is reached.

The Offeror is responsible for managing the use of time allotted for answering the oral questions. The Offeror's team will be allowed to caucus during the orals, however, the clock will continue to run and such caucus will be counted within the time limit.

Part Two (only if necessary): Following Part One, the Government will allocate up to 1 hour, if needed, for clarifying the Offeror's responses to the Government's core questions. During the clarification period, the Government may ask questions seeking clarification on any of the information that was presented by the Offeror during the oral proposals which is unclear to the Government. The Government's clarifying questions may differ among the Offerors based upon what information needs clarification. Any such interchange between the contractor and the Government will be for clarification only, and will not constitute discussions. If the Government has no clarifying questions requiring follow-up with a particular Offeror, then this part of the session will not take place.

Note: The answers given in Part Two are part of the Offeror's oral presentation. Part Two of the Oral Presentation is only for clarification purposes; not for expanding.

Participants:

The Offeror may include as many participants as they feel necessary, within the size limitations of the conference room (to be provided at a later date). The type and number of participants is at the Offeror's own discretion and is their full responsibility to determine who to bring. However, the Government does advise Offerors to include technical personnel on the presentation team since the Government may ask questions of a technical nature.

When scheduling the orals, the Government may require Offerors to furnish the names of attendees 24 to 48 hours prior to scheduled oral presentation date in order to coordinate building access with security.

Note: The Government is interested in the informational content of participant's answers rather than the particular style or technique used in delivering the information. The Government will take notes during the presentation at its discretion, which becomes the Government's exclusive property, and may use such notes in the evaluation. No copies will be provided to the contractor.

Location:

It is anticipated that Interview-style Oral Presentations will be held at the GSA Regional Office Building located at 100 S. Independence Mall West, Philadelphia, PA 19106-2320. All travel expenses associated with attending the orals are the responsibility of the Offeror. Specific instructions will be furnished at the time the Offeror's oral presentation is scheduled.

Date and Time:

The Government will schedule the date and time of the oral presentations with each Offeror after the RFP closing date and receipt of written proposal submissions. The Contracting Officer will determine the order in which the Offerors will present by means of a random drawing. The Government reserves the right to reschedule any Offeror's presentation date at the discretion of the Contracting Officer.

Videotaping and/or Voice Recording:

The Government may elect to videotape and/or voice record all oral presentations as its exclusive right and property. The Government will not provide a copy of the videotape or recording to any contractor, and contractors are prohibited from making independent recordings of the oral sessions by any means or method.

By participating in the RFP and the Oral Presentations, all contractors agree to the rules and procedures set forth herein.

Performance Period: 1 February 2016 - 31 January 2021

MANDATORY SERVICES				
CLIN	Alliant Labor Category	Key/Leads (insert "x")	Alliant Skill Level	Technical/Functional Role(s)
x0001	Mandatory Labor (CPFF)			
a	G3 PMO (PWS 4.0)			
	List Labor Category			
	List Labor Category			
	List Labor Category			
	etc., ...			
b	USAREUR CoS KMO (PWS 6.1)			
	List Labor Category			
c	USAREUR G2 Intelligence (PWS 6.2)			
	List Labor Category			
d	USAREUR G3 MCSD (PWS 6.3)			
	List Labor Category			
e	USAREUR G3 MCSD TFF (PWS 6.3 AST Balkans)			
	List Labor Category			
f	USAREUR G3 PMO/IACS (PWS 6.4)			
	List Labor Category			
g	USAREUR G6 HSD (PWS 6.5)			
	List Labor Category			
h	USAREUR G6 Cybersecurity (PWS 6.6)			
	List Labor Category			
i	USAREUR JMTG G4 BFT (PWS 6.7)			
	List Labor Category			
j	USAREUR JMRC S6 (PWS 6.8)			
	List Labor Category			
k	Eauropean Theater PKI Services (PWS 6.9)			
	List Labor Category			
l	AFRICOM J1 J8 (PWS 6.10)			
	List Labor Category			
m	AFRICOM J2 IKD (PWS 6.12)			
	List Labor Category			
n	EUCOM SJS (PWS 6.13)			
	List Labor Category			
o	7th MSC (PWS 6.14)			
	List Labor Category			

p	IMCOM-E USAG Italy (PWS 6.17)			
	List Labor Category			
q	IMCOM-E USAG Rheinland Pfalz (PWS 6.19)			
	List Labor Category			
	CLIN x0001 SUBTOTAL - Labor			
x0006	Optional Labor (CPFF)			
a	AFRICOM CoS SJS (PWS 6.11)			
	List Labor Category			
	List Labor Category			
	List Labor Category			
	etc., ...			
b	409TH CSB (PWS 6.15)			
	List Labor Category			
c	21ST TSC (PWS 6.16)			
	List Labor Category			
d	5TH Signal Command (PWS 6.18)			
	List Labor Category			
	CLIN x0006 SUBTOTAL - Optional Labor			
	Total (CLIN x0001 and x0006)			
	GRAND TOTAL			

Location/Work Center City, Country	DoD 8570 Category	Computing Environment Certifications	Security Clearance (Secret/SSBI, TS/SCI, etc.)	Base Year Hours
			Subtotal	
			Subtotal	
			Subtotal	
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			Subtotal	
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CLIN x0001 Subtotal				
			Subtotal	
			Subtotal	
			Subtotal	
			Subtotal	
CLIN x0006 Subtotal				
TOTAL				

[illegible]

[illegible]

ITSS Order ID No.: ID03150038, TMCC II TASK ORDER PRICE-COST PROPOSAL

CLIN	Description	Unit of Issue
MANDATORY SERVICES		
x0001	Mandatory Labor - Cost Plus Fixed Fee (inclusive of Fixed Fee)	CPFF
x0002	Staffing-related ODCs in support of CLIN x0001	COST
x0003	Government Directed Overtime in support of CLIN x0001	NTE/CPFF
x0004	Travel	NTE
x0005	Tools	NTE
MANDATORY SERVICES - TOTALS		
OPTIONAL SERVICES - AFRICOM COS SJS, 409TH CSB, 21ST TSC, 5TH SIGNAL COMMAND		
X0006	Optional Services - Cost Plus Fixed Fee (inclusive of Fixed Fee)	CPFF
x0007	Optional Staffing-related ODCs in support of CLIN x0006	COST
x0008	Optional OT in support of CLIN x0006	NTE/CPFF
OPTIONAL SERVICES - TOTALS		
OPTIONAL SERVICES - NTE LABOR		
X0009	Optional NTE Labor - Cost Plus Fixed Fee (inclusive of Fixed Fee)	NTE
x0010	Optional Staffing-related ODCs in support of CLIN x0009	NTE
x0011	Optional OT in support of CLIN x0009	NTE
OPTIONAL SERVICES - TOTALS		
Total Cost (Mandatory CLINs x0001 thru x0005 inclusive of Fixed Fee)		
Fixed Fee (Mandatory CLIN x0001 thru x0005)		
Total Cost (Optional CLINs x0006 thru x0011 inclusive of Fixed Fee)		
Fixed Fee (Optional CLINs x0006 thru x0011)		
TASK ORDER Total Cost Plus Fixed Fee (inclusive of all CLINs except x0012)		

TASK ORDER Total Fixed Fee (inclusive of all CLINs except x0012)		
x0012	Alliant Contract Access Fee	
GRAND TOTAL		

\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

[illegible]

\$ -	\$ -
\$ -	\$ -
\$ -	\$ -

REPRESENTATION

252.209-7999 - REPRESENTATION BY CORPORATIONS REGARDING AN UNPAID DELINQUENT TAX LIABILITY OR A FELONY CONVICTION UNDER ANY FEDERAL LAW (DEVIATION 2012-00004) (JAN 2012)

- (a) In accordance with section 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012, (Pub. L. 112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that-
- (1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.
 - (2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.
- (b) The Offeror represents that-
- (1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,
 - (2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

_____ (Signature) _____ (Date)

_____ (Printed Name) _____ (Title)

Organizational Conflict of Interest (OCI), as applicable

Comply with the requirements listed below as they relate to your participation in this acquisition. Any response to the OCI will not be counted in any page limitations of the technical proposal; nor will it be part of the overall technical evaluation.

The Offeror (inclusive of any subcontractors, consultants, or teaming partners) shall disclose information concerning any actual or potential conflict relating to work under this task order and complete and sign an Organizational Conflict of Interest Statement consistent with the format provided below. If such certification indicates that a real or apparent OCI may exist the Offeror shall include an appropriate OCI Avoidance or Mitigation Plan with the written submission addressing any actual or apparent OCI. All actual or potential OCI situations shall be handled in accordance with FAR Subpart 9.5.

The Offeror (inclusive of any subcontractors, consultants, or teaming partners) shall disclose information concerning any actual or potential conflict relating to work under this task order and complete and sign an Organizational Conflict of Interest Statement consistent with the format provided below. If such certification indicates that a real or apparent OCI may exist the Offeror shall include an appropriate OCI Avoidance or Mitigation Plan with the written submission addressing any actual or apparent OCI. All actual or potential OCI situations shall be handled in accordance with FAR Subpart 9.5.

Include the following certification with your written proposal along with any required OCI supporting documentation:

The Proposal hereby certifies to the best of its knowledge its OCI status below:

_____ (1) No real or perceived OCI, as defined in FAR 2.1 and discussed in FAR 9.5, will result from an award of the proposed work.

_____ (2) A real or apparent OCI may exist as a result of an award and therefore an appropriate OCI Avoidance or Mitigation Plan is attached. Offeror shall submit to the Contracting Officer an appropriate OCI Avoidance or Mitigation Plan with its written proposal submission addressing any actual or apparent OCI.

_____ (Signature) _____ (Date)

_____ (Printed Name) _____ (Title)

The Contracting Officer (and when applicable the appropriate program office, acquisition manager, and legal counsel) will review the Avoidance or Mitigation Plan, in accordance with the requirements of FAR Subpart 9.5 (Organizational Conflict of Interest) to determine whether award to that offeror would be consistent with those requirements. If it is unilaterally determined by the Contracting Officer that no OCI would arise or that the OCI Avoidance or Mitigation Plan adequately protects the interests of the government in the event of award to that offeror, the offeror will be determined to be eligible for award.